

TERMS OF REFERENCE

Decriminalised Parking Enforcement Task Group

1. The local committee will annually (at the first formal meeting after the beginning of the municipal year)
 - Determine the role, appointees and lifespan of the **Decriminalised Parking Enforcement Task Group** and review its operation.
 - Agree the criteria and make those criteria available to all Members of the Committee.
2. This Task Group shall exist to advise the Local Committee and make recommendations, it has no formal decision making powers.
3. This Task Group will
 - Unless otherwise agreed, meet in private
 - Develop an annual work program
 - Formally record its actions, and
 - Officers supporting this Task Group will consult that Group and will give due consideration to the Group's reasoning and recommendations prior to writing a report to the Local Committee.
4. The members of this Task Group can, should they wish, respond to an officer report and submit their own report to the Local Committee
5. The Decriminalised Parking Enforcement Task Group will contain (three) appointees from the membership of the Local Committee, as a minimum, (two) County and (one) District Councillor identified in such a way as to ensure adequate geographical coverage of the district.
6. The Task Group will make recommendations on any issues with regard to waiting and loading restrictions to the Tandridge Local Committee
7. The Task Group will keep under review the agreement with the District Council